

Dear Ratepayer

NON-DOMESTIC RATES ACCOUNT NUMBER: 87 1234 0078

- A £10,000 Small Business Grant Fund shall not exceed the maximum limit of 200,000 euros together with any other form of State Aid that we also receive.
- A £10,000 Retail, Hospitality and Leisure Grant shall not exceed the maximum limit of 800,000 euros together with any other form of State Aid that we also receive.
- A £25,000 Retail, Hospitality and Leisure Grant shall not exceed the maximum limit of 800,000 euros together with any other form of State Aid that we also receive.
- We do not wish to receive funding grants.

The above grant is payable to the liable ratepayer as of 11 March 2020. Any payments made and subsequently it is found that the ratepayer was not the liable ratepayer as of 11 March 2020 may be recoverable from the party to whom the payment was made.

Bank Account details:

Sort Code: _ _ _ _ _

Bank Account: _ _ _ _ _

I confirm that:

1. I am authorised to sign on behalf of BOGNOR REGIS BID LTD and
2. BOGNOR REGIS BID LTD [name of business] shall not exceed its De minimis threshold by accepting this grant payment.

SIGNATURE *Heather Allen*

NAME: Heather Allen

POSITION: BR BID Co-ordinator

When you're done, email your form to:

revenues.benefits@arun.gov.uk

Commented [HA1]: This doesn't make sense, but sigh and ignore it

Commented [HA2]: Write or type your Business Rates Account Number in this gap.

If you can't find that number, read my suggestion in Update 03.04.20 about how to find your Local Authority Reference Number, and use that instead. Clearly write: "Local Authority Reference Number" next to it!

Commented [HA3]: Tick the £10k SBGF box, or highlight the text about this grant if you are NOT a retail, hospitality or Leisure business, and your premises' Rateable Value is BELOW £15,000.

Commented [HA4]: Tick the £10k RHLG box or highlight the text about this grant if you ARE a retail, hospitality or leisure business, and your premises' Rateable Value is BELOW £15,000

Commented [HA5]: Tick the £25k RHLG box or highlight the text about this grant if you ARE a retail, hospitality or leisure business, and your premises' Rateable Value is BETWEEN £15,000 and £51,000.

Commented [HA6]: TICK the "No thank you" box if you do not want to claim the grant, or are not eligible for the grant but have been sent the letter by mistake

Commented [HA7]: Make sure you enter your bank details, so they can pay you the grant money by BACS

Commented [HA8]: Write your COMPANY NAME here – the same company name that is registered for Business Rates.

If you are a sole trader, this could well be your name. If in doubt, use your name as shown on any letters from Business Rates, then add your trading name in brackets , eg: (T/A Lionel's Vinyls)

Commented [HA9]: Write the same business name as above – this is your declaration that the company hasn't received State Aid beyond £200k / £800k.

Commented [HA10]: If you can't sign this by hand, you could: insert a photo of your signature, or type your name and change the font.

Commented [HA11]: Write your name clearly in this space

Commented [HA12]: Write your job title or position, eg: Owner / Manager